

Action Management & Leasing Co.

P.O. Box 460728
Papillion, NE 68046
(402) 339-1969

RENTAL APPLICATION

For Office Use Only

Date _____

Property _____

Rent \$ _____

Agent _____

Please complete all requested information on the front and back of the form. Thank you for your interest in our homes.

Date of Application _____ Desired Date of Occupancy _____ Property Address _____

PERSONAL INFORMATION

APPLICANT'S FULL NAME _____ Date of Birth _____

Social Security No. _____ Drivers License No./State _____

E-Mail Address _____ Cell Phone # _____

CO-APPLICANT'S FULL NAME _____ Date of Birth _____

Social Security No. _____ Drivers License No./State _____ Relationship _____

E-Mail Address _____ Cell Phone # _____

| Full Names of All Other Residents | Relationship to You | Date of Birth |
|-----------------------------------|---------------------|---------------|
|-----------------------------------|---------------------|---------------|

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How Many Pets Do You or Other Occupants Own? _____

Kind of Pet, Breed, Weight and Age _____

How Did You Hear About Our Property? _____

RESIDENCE HISTORY

PRESENT ADDRESS _____

Present Telephone _____ Dates From: _____ To: _____

Present Landlord or Mortgage Co. _____ Telephone _____

Monthly Payment \$ _____ Reason for Moving _____

PREVIOUS ADDRESS _____

Dates From: _____ To: _____

Previous Landlord or Mortgage Co. _____ Telephone _____

Monthly Payment \$ _____ Reason for Moving _____

EMPLOYMENT INFORMATION

PRESENT EMPLOYER _____ Dates From: _____ To: _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____ Net Monthly Salary \$ _____

PREVIOUS EMPLOYER _____ Dates From: _____ To: _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____

CO-APPLICANT'S EMPLOYER _____ Dates From: _____ To: _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____ Net Monthly Salary \$ _____

BANKING AND CREDIT REFERENCES

BANK NAME & BRANCH _____ Telephone _____

Checking Acct. No. _____ Savings Acct. No. _____

Loan Acct. No. _____ Monthly Payment \$ _____

CREDIT REFERENCE _____ Telephone _____

Address _____ Account No. _____

CREDIT REFERENCE _____ Telephone _____

Address _____ Account No. _____

OTHER REFERENCE _____

Address _____

OTHER INFORMATION

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Other Car, Motorcycle, etc. _____

Total Net Monthly Household Income \$ _____

If there are other sources of income you would like us to consider, please list income, source and person (banker, Employer, etc. who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Per _____ Source _____ Telephone _____

Amount \$ _____ Per _____ Source _____ Telephone _____

Comments: _____

HAVE YOU OR CO-APPLICANT EVER:

Have you ever been convicted of a felony? **Yes** _____ **No** _____

Have you ever been convicted of a sex crime? **Yes** _____ **No** _____

Have you ever been sued for non-payment of rent? **Yes** _____ **No** _____

Have you ever broken a rental agreement or Lease? **Yes** _____ **No** _____

Have you ever been evicted or asked to move out? **Yes** _____ **No** _____

Have you ever been sued for damages to rental property? **Yes** _____ **No** _____

Have you ever Declared Bankruptcy? **Yes** _____ **No** _____

In Case of Personal Emergency, Notify: _____ Relationship _____

Address _____ Telephone _____

Credit Check Receipt

Receipt of the sum of **\$25.00** is hereby acknowledged as a **non-refundable credit check fee**. Applicants married to the co-applicant and possessing the same surname require only one credit report fee. Please make this check out separately and payable to: **ACTION MANAGEMENT & LEASING CO.**

Deposit Receipt

Receipt of the sum of \$ _____ is hereby acknowledged as a non-interest-bearing deposit in which the sum shall be the security deposit if a lease agreement for the property is executed. In the event this application is not approved herein, the deposit shall be promptly refunded in full. In the event applicant is notified that this application is approved, and applicant refuses for any reason to enter into the standard lease, the manager may retain deposit to cover his costs expended herein. Manager uses Tenant Data credit reporting service to give a credit check and will to an Employment background check on this application and you are notified that you are entitled to know the name and address of such reporting organization upon request including all other rights under the Fair Credit Reporting Act. Applicant authorizes Action Management the ability to verify the information on the Application. This property is offered without respect to race, creed, color, national origin, marital status or sex. You are required to obtain liability insurance prior to signing a lease agreement. Action Management & Leasing Co. rents properties based on a first come first serve basis, with a deposit on the property and an approved application. If you do not put a deposit on the property it is still on the rental market. You can mail this application to P.O. Box 460728, Papillion, NE 68046 or take it to 106 W. 2nd Street in Papillion at the Office or put it in the drop box next to the front door.

Please make checks payable to: ACTION MANAGEMENT & LEASING CO.

Applicant _____ **Date** _____

Applicant _____ **Date** _____